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| 基 本 情 况 | 姓名 | |  | | | | | 性别 | |  | | | 身份证号 | | |  | | | | | | | | | 照片 | |
| 出生日期 | |  | | | | | 籍贯 | |  | | | 婚育状况 | | |  | | | 身高 | | | |  | |
| 政治面貌 | |  | | | | | 民族 | |  | | | 身体状况 | | |  | | | 体重 | | | |  | |
| 最高学历 | |  | | | | | 专业 | |  | | | | | | | | | | | | | | |
| 户籍所在地 | |  | | | | | | | | | | | | | | | | | | | | | | | |
| 现住址 | |  | | | | | | | | 联系电话 | | |  | | | | | | 电子邮箱 | | | |  | | |
| 家庭状况(直系亲属包括子女) | 姓名 | | 关系 | | | | 年龄 | | 详细住址及邮编 | | | | | | | | | 联系电话 | | | | | | 工作单位名称 | | |
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| 教 育 状 况 | 起止时间（年/月） | | | | 学校名称 | | | | | | | 教育方式：正规/成人/电大/函授 | | | | | 学历 | | | | 专业 | | | 学制 | | 所获证书 |
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| 工 作 经 历 | 起止时间（年/月） | | | | 单位名称 | | | | | | | 职务 | | | | | 月薪 | | | | 电话号码 | | | 证明人 | | |
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| 各种证书 | 证书名称 | | | 级别 | | 专业 | | | | | 有效期至 | | | | 发证机构 | | | | | | | 证书编号 | | | | |
|  | | |  | |  | | | | |  | | | |  | | | | | | |  | | | | |
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| 其它要求（薪金、住所、食宿）： | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 到职时间 | | 如果公司录用您，您能在什么时候到职? □ 任意时间 □ 一周内 □一个月内 其它时间： | | | | | | | | | | | | | | | | | | | | | | | | |
| 本人求职声明 | 本人声明上述填写资料均属正确无误，公司可按本人提供之资料进行调查，如有虚报，即使日后受聘，公司可即时解雇而不需作出任何补偿，上述资料如有任何更改当尽快通知公司。本人愿意遵守国家法律、法规以及公司的各项规章管理制度，认同本企业文化，严于律己，务实工作。  申请人签署： 日期： | | | | | | | | | | | | | | | | | | | | | | | | | |

**附件2：**

**求职登记表**

应聘岗位